Rice Lake Area School District
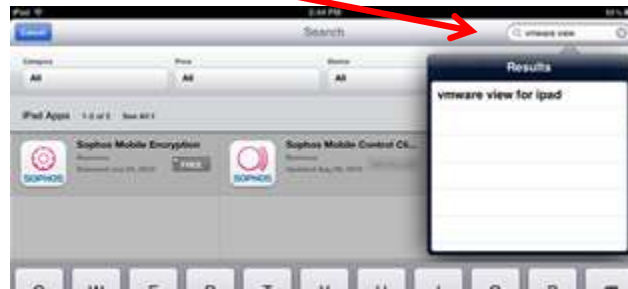
How To: Access the View Environment from your iPad

updated: 05-15-2013
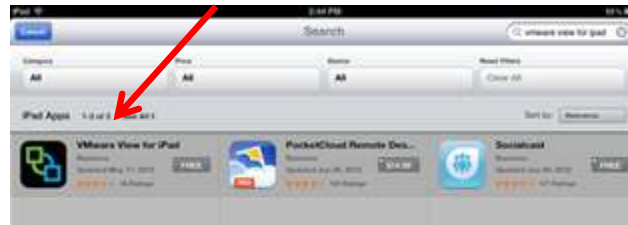
Note: There are two parts to these instructions – installing and configuring the View app, and connecting to the RLASD View Environment.

PART ONE: INSTALL AND CONFIGURE THE VIEW APP

1. Open the iTunes App Store.
2. Search for "VMware View".

   i.

3. Select the "VMware Horizon View Client" app.

   i.

4. Install the app by touching 'Install'

   i.

5. Enter your device password when prompted
   i. Note: This will be the password for your iTunes App Store account, not your school provided network password.
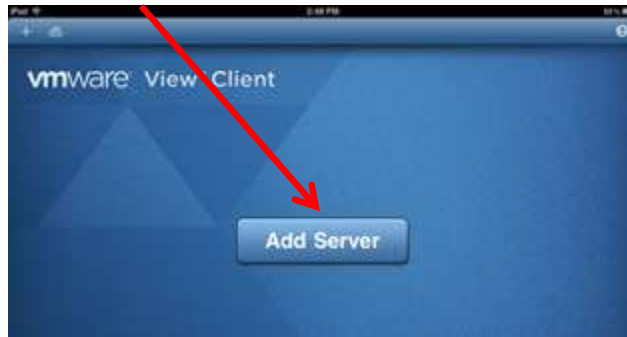6. The VMware View icon will appear on your home screen and installation is complete.

   i.

Part Two begins on the next page…

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PART TWO: CONNECT TO THE VIEW ENVIRONMENT

1. Touch the VMware View icon to launch the View App.
2. Touch 'Add Server' to connect the app to the RLASD View Environment.
   i.
3. Enter view.ricelake.k12.wi.us as the View Connection Server.
   i.
4. Touch 'Connect'.
5. Enter your district username and password
6. Choose the pool you want to connect to.
   i.
   ii. Note: Most users will see only one option.
7. You will now be logged in to a RLASD desktop environment. You may access any of the programs and files you would have access to in your classroom.
8. When finished working simply log-off.
   i. Click on the Windows button then select 'Log off'.